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03/09/2017 PERSONAL
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NOTICE OF MEETING

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 264

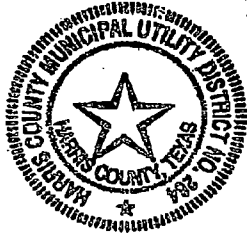
The Board of Directors of Harris County Municipal Utility District No. 264 will hold a regular meeting on **Wednesday, March 15, 2017, at 5:30 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Neches Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Approve minutes.
2. Public comments.
3. Appoint new director.
4. Approve Sworn Statement, Official Bond, and Oath of Office of new director.
5. Reorganize the Board and authorize execution of District Registration Form.
6. Open Meetings Act and Public Information Act Training Requirements.
7. Conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code, including review of disclosure forms adopted by the Texas Ethics Commission and List of Local Government Officers.
8. Authorize auditor to conduct audit for fiscal year end March 31, 2017.
9. Financial and bookkeeping matters, including payment of the bills, review of investments, and amendment of budget, if necessary.
10. Adopt budget for fiscal year end March 31, 2018.
11. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
12. Adopt Resolution Concerning Exemptions from Taxation.
13. Operation of District facilities, billings, repairs and maintenance, including:
 - a. water plant and distribution;
 - b. wastewater treatment, collection and sampling;
 - c. customer correspondence, requests and inquiries; and
 - d. amend Rate Order, if necessary.
14. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
15. Approve annual report on implementation of Water Conservation Plan.
16. Conduct Annual Review of Drought Contingency Plan.
17. Joint wastewater treatment plant matters.
18. West Harris County Regional Water Authority matters.
19. Engineering matters, including:
 - a. authorize design, approve plans and specifications, authorize advertisement for bids, award contract(s), approve pay estimate(s), approve change order(s), and/or approve final acceptance of District projects, including:

- i. ground storage tank no. 1 replacement;
- ii. motor control center replacements;
- iii. sanitary sewer force main replacement;
- iv. lift station piping rehabilitation; and
- v. sanitary sewer rehabilitation.
- b. capital projects and improvement plan;
- c. wastewater treatment plant repairs and improvements; and
- d. deeds, easements, consents to encroachment, requests for service or utility commitment letters.
- 20. Attorney's report.
- 21. Adopt Resolution Establishing Offices and Out-of-District Meeting Places.
- 22. Water conservation matters.
- 23. District website matters.
- 24. District outreach and community relations.
- 25. District meeting schedule.

Paul A. Lee

Attorney for the District



Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

RECORDER'S MEMORANDUM:

At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

Stan Stewart
 COUNTY CLERK
 HARRIS COUNTY, TEXAS

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