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04/13/2017 PERSONAL
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NOTICE OF MEETING

LOWER KIRBY PEARLAND MANAGEMENT DISTRICT

The Board of Directors of Lower Kirby Pearland Management District will hold a regular meeting on **Wednesday, April 19, 2017, at 1:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Rio Grande Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Approve Minutes.
2. Comments from the public.
3. Directors matters, including:
 - a. appoint new director;
 - b. approve Sworn Statement, Official Bond, and Oath of Office of new director;
 - c. reorganize the Board and authorize execution of District Registration Form;
 - d. Open Meetings Act and Public Information Act Training Requirements;
 - e. conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code, including review of disclosure forms adopted by the Texas Ethics Commission and List of Local Government Officers; and
 - f. Adopt Resolution to the City of Pearland Requesting Appointment of Directors.
4. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
5. Financial and bookkeeping matters, including:
 - a. payment of the bills and review of investments;
 - b. conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy;
 - c. review, revise and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions; and
 - d. Amendment to Agreement for Bookkeeping Services.
6. Park/Recreation matters, including:
 - a. approve plans and specifications for District facilities, including detention facilities landscaping; and

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- b. approve plans and specifications and authorize advertisement for bids for East Conveyance Pond landscaping.
- 7. Agreement for Development and Maintenance of Recreational Facilities.
- 8. Construction and engineering matters, including:
 - a. authorize design of District facilities and authorize execution of letter financing agreements, including:
 - i. East Conveyance Pond (America Modern Green);
 - b. approve plans and specifications and authorize advertisement for bids for construction projects, including:
 - i. South Spectrum Boulevard from Promenade Drive west to Kirby Drive, including roadway, drainage and streetscaping (City of Pearland);
 - ii. SH 288 waterline extension (City of Pearland); and
 - iii. West Conveyance Pond;
 - c. review bids and award contracts, including:
 - i. Lower Kirby Regional Detention - East Conveyance Pond (America Modern Green); and
 - ii. Lower Kirby Regional Detention - South Detention Pond Phase 1;
 - d. approve pay estimates, change orders, and final acceptance, as appropriate, for construction projects, including:
 - i. Hooper Road Reconstruction and water, sewer, and drainage facilities within the right-of-way (City of Pearland);
 - ii. South Spectrum Boulevard from Promenade Drive east to existing South Spectrum Boulevard and Promenade Drive from future South Spectrum Boulevard south to termination point near District detention pond, including roadway, drainage, lighting, and streetscaping (America Modern Green);
 - iii. North Spectrum Boulevard traffic signal at Kirby Drive, including associated improvements (City of Pearland) and North Spectrum Boulevard east of Kirby Drive to Texas Department of Transportation, ditch, including roadway, drainage, lighting, and streetscaping (Spectrum 86 Partners);
 - e. deeds, easements, phase I environmental assessment proposals for conveyance of land, consents to encroachment, requests for service or utility commitment letters, including:
 - i. acquisition of land for Master Drainage Plan (City of Pearland);
 - f. storm water management;

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- g. approve updated cost summary for road bonds; and
- h. update on water, sewer, and drainage bond application no. 2.
- 9. Review landscape maintenance bids for District entryways and corridors and approve Master Services Agreement and letter agreement with Pearland Municipal Management District No. 1 for shared maintenance.
- 10. Report on development within the District and approve financing agreements for new development.
- 11. Renew District's insurance policies.
- 12. Reports from Board members and/or District consultants.
- 13. Meeting schedule.

[Handwritten Signature]

 Attorney for the District



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RECORDER'S MEMORANDUM:
 At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

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 COUNTY CLERK
 HARRIS COUNTY, TEXAS

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