

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** will hold a meeting on **April 20, 2017 at 6:30 PM** at the following location in the District: **Spring Volunteer Fire Department, Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District will consider and act upon the following matters:

1265459
 04/17/2017 PERSONAL
 \$9.00 NFR - NOTICE MTG

1. Call meeting to order.
2. To receive public comment.
3. To review and approve minutes of prior meetings.
4. To receive the financial report, including review and action on District bills.
5. To review and take action on financial matters including, investments, depository institutions, depository security agreements, and Investment Policy.
6. To review and take action on matters related to financing, payment and acquisition of District equipment, vehicles, real property and improvements to real property as well as District debt, including retiring debt or incurring debt to finance the construction of District facilities or acquire equipment.
7. To review and take action on amendments to Spring VFA/VFD budget.
8. To review and take action on revisions to District budget(s).
9. To review and take action on sales tax matters, including authorizing consultant to receive information from comptroller and/or engagement of consultant.
10. To receive a report from Ron Welch of Municipal Information Services.
11. To review and take action regarding insurance.
12. To review and take any action regarding construction, improvements, repairs renovations to District real property and stations, including construction payments, change orders, permits, engaging architect(s) or engineer(s), and selecting contractor(s), including but not limited to stations 74, 75, 76, 77, 78 and 70 (formerly 79).
13. To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances and legal actions related to real estate.
14. To review and take action on brokerage services to assist with real estate.
15. To review and take action on Phase 2 of ISO re-grade and any actions necessary regarding water supply and hydrants.
16. Receive ESD committee reports.
17. To review and take action on the payment of operations and capital funding pursuant to approved budget and service agreement with the Spring Fire Department.
18. Fire Chief's Report of Service Provisions and SFD business, including current and long range information exchange.
19. To review and take action regarding the sale of surplus and salvage property.
20. To review and take action on District policies, including travel and credit cards.
21. To review and take action on District website.
22. To review and take action to authorize purchase of office equipment for District Administrative Assistant.

- 23. To review and take action on mutual aid agreement(s), including Harris County Office of Homeland Security and Emergency Management Plan and Mutual Aid Agreement.
- 24. To review and take action on any matters related to communications or dispatching, including approving interlocal agreements or purchasing equipment.
- 25. To review and take action on personnel matters, including action to employ administrative staff, including but not limited to action on hiring, terminations, salary, duties and benefits.
- 26. To meet in Closed Session, pursuant to Government Code Sections 551.071, 551.072, 551.074 to consult with legal counsel, to deliberate regarding real estate matters, discuss personnel matters and Tax Code § 323.3022 to discuss sales tax matters.
- 27. To review and take action to schedule the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.
- 28. Adjourn.



[Handwritten Signature]

JOHN W. PEELER, COUNSEL
 HARRIS COUNTY EMERGENCY
 SERVICES DISTRICT NO. 7
 TWO MEMORIAL CITY PLAZA
 820 GESSNER, SUITE 1710
 HOUSTON, TEXAS 77024
 TELEPHONE: (713) 984-8222
 TELECOPIER: (713) 984-0670

RECORDER'S MEMORANDUM:
 At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

Stan Stewart
 COUNTY CLERK
 HARRIS COUNTY, TEXAS

2017 APR 17 PM 1:15

FILED

COPY