

NOTICE OF MEETING

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 321

The Board of Directors of Harris County Municipal Utility District No. 321 will hold a regular meeting on Tuesday, April 18, 2017, at 11:00 a.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, in the Trinity Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Approve minutes from prior meetings.
2. Financial and bookkeeping matters, including payment of the bills, review of investments, depository pledge agreements, and amendment of budget, if necessary.
3. Tax assessment and collections matters, including delinquent tax collections, installment agreements, payment of tax bills, and requests for estimates of taxable value.
4. Operation of District facilities, including billings, repairs, and maintenance.
5. Hearing on termination of water and sewer service to delinquent customers and for damages or theft of District facilities or services and authorize termination of service.
6. Conduct annual review and receive report from operator on Identity Theft Prevention Program and adopt Identity Theft Prevention Program Amendment.
7. Interlocal Agreement for Texas 811 membership.
8. Maintenance of detention ponds and District facility sites.
9. Development matters.
10. Engineering matters, including authorize design, approve plans and specifications, authorize advertisement for bids, review bids and award contracts, approve pay estimates and change orders, authorize final acceptance of projects, and direct engineer to notify insurance company, as appropriate, for the following:
  - a. Harris County MUD No. 321 Lift Station No. 1;
  - b. water, sewer, drainage, and paving for Ella Boulevard, Sections 2 and 3;
  - c. water, sewer, drainage, and paving for Pinto Business Park Drive;
  - d. water, sewer, drainage, and paving for Tall Pine Valley Drive;
  - e. water, sewer, drainage, and paving for Deer Trail Drive Extension;
  - f. next phase of District facilities;
  - g. proposals for engineering services;
  - h. deeds, easements, consents to encroachment, access agreements, pipeline crossing reimbursement and encroachment agreements, requests for service, utility commitment letters, and appraisals; and
  - i. update on bond application no. 4.

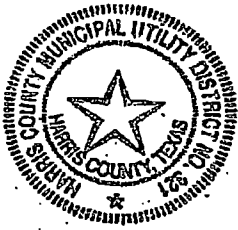
NM  
KR  
2

UNOFFICIAL COPY

11. Series 2017 Bonds, including schedule bond sale and authorize advertisement for bids.
12. Capital budgets, letter financing agreements, collateral account agreements, site development agreements, and infrastructure work letter agreements.
13. Meeting schedule and items for inclusion on next agenda.
14. Convene in Executive Session pursuant to Section 551.087, Texas Government Code, to discuss or deliberate regarding the offer of a financial or other incentive to a business prospect.
15. Reconvene in Open Session and authorize appropriate action regarding the offer of a financial or other incentive to a business prospect.

*David M Oliver Jr*

Attorney for the District



Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

COPY

UNOFFICIAL

**RECORDER'S MEMORANDUM:**  
 At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

*Stan Stewart*  
 COUNTY CLERK  
 HARRIS COUNTY, TEXAS

2017 APR 12 AM 8:04

FILED