



**METRO BOARD OF DIRECTORS**

**Administration Agenda**

METRO Board Room, 2<sup>nd</sup> Floor  
April 20, 2017, 2:00 P.M.

Thomas C. Lambert  
PRESIDENT & CEO

**COMMITTEE MEMBERS**

Lisa Castañeda, Chair  
Christof Spieler  
Don Elder

1265453  
04/17/2017 PERSONAL  
\$9.00 MPR - NOTICE MTG

**ACTION**

1. Request Board authorization for the President & CEO to execute a contract modification with Canon Business Solutions  
**L. Ferrel**
2. Request Board approval for a resolution expressing METRO's position on certain legislation filed in the Texas Legislature that could impact METRO  
**E. Miranda**

**COMMITTEE APPROVALS**

3. Anticipated Procurement Report  
**M. Kyme**
4. Request for proposal solicitation approval for purchase and maintenance of digital copiers  
**L. Ferrel**
5. Request for proposal solicitation approval for life insurance, accidental death and dismemberment (AD&D) insurance, and medical leave management contracts  
**K. Kauffman**

**BRIEFINGS**

6. Monthly Human Resource Metrics  
**K. Kauffman**
7. Monthly Government Affairs Update  
**E. Miranda**
8. Public / Ridership Engagement  
**T. Jasien**
9. Monthly Media Report  
**J. Gray**
10. METRO's Unsolicited Proposal Policy  
**T. Fontaine**

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11. Update on METRO's Small Business Enterprise Program and Federal Transit Administration Goals Program

**K. Williams**

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# NOTICE OF METROPOLITAN TRANSIT AUTHORITY

## ADMINISTRATION COMMITTEE MEETING

TO: The Administration Committee of the Metropolitan Transit Authority and to all other interested persons:

Notice is hereby given that the Administration Committee of the Board of Directors of the Metropolitan Transit Authority of Harris County, Texas will hold a working meeting on Thursday, April 20, 2017 at 1900 Main, 2<sup>nd</sup> floor Board Room beginning at 2:00 P.M. for the purpose of their monthly staff briefing on matters subject to the established committee functions.

  
Assistant Secretary



### RECORDER'S MEMORANDUM:

At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

*Stan Stewart*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

2017 APR 17 AM 11:24

FILED