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03/14/2017 PERSONAL
#345 HFR - NOTICE NTG

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345
NOTICE OF PUBLIC MEETING**

(2)
Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 1400, Houston, Harris County, Texas, said address being an office and meeting place of the District.

The meeting will be held on Monday, March 20, 2017 at 12:00 Noon.

The Board shall consider and discuss the following matters and take any action appropriate with respect to such matters:


1. Review and approve minutes of the January 16, 2017, Board of Directors meeting;
2. Tax Assessor-Collector's Report, including authorizing the payment of invoices presented and approve moving of accounts to uncollectible roll;
3. Delinquent tax collections attorney report, and take any action in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
4. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
5. Authorize consultants to research unclaimed property and consider authorizing bookkeeper to prepare Unclaimed Property Report as of March 1, 2017;
6. Approval of First Amendment to Retail Electricity Services Annex with Texas General Land Office and authorization of any action in connection therewith;
7. Engineer's Report, including:
 - (a) Status of construction of facilities to serve the District;
 - (b) Approval and/or concurrence of any pay estimates and change orders;
 - (c) Green Trails Wastewater Treatment Plant Rehabilitation; and
 - (d) Notification of increase in rate schedule;
8. Operator's Report, including:
 - (a) Monthly Report;
 - (b) Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
 - (c) Appeals of District charges;

- (d) Refer accounts for collection;
 - (e) Approve write-off of uncollectible accounts;
 - (f) Authorizing the repair and maintenance of District facilities; and
 - (g) Authorize annual submission to each electric utility that provides transmission and distribution service to the District and each retail electric provider for determination of District facilities that qualify for critical load status relative to compliance with §13.1396, Texas Water Code;
9. Review of annual survey of wage rate scales and consider adoption of Resolution Adopting Prevailing Wage Rate Scale for Construction Projects;
 10. Issuance of utility commitments;
 11. Review and approval of proposals relative to renewal of the District's general liability, umbrella liability, property, boiler and machinery, director and officer liability, and pollution liability insurance coverage for policies expiring March 31, 2017;
 12. Attorney's Report; and
 13. Matters for possible placement on future agendas.



(SEAL)

SCHWARTZ, PAGE & HARDING, L.L.P.

By: 
 Bryan T. Yeates
 Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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RECORDER'S MEMORANDUM:
 At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

Stan Stewart
 COUNTY CLERK
 HARRIS COUNTY, TEXAS

2017 MAR 14 PM 2:35

FILED