

NOTICE OF MEETING

HARRIS COUNTY IMPROVEMENT DISTRICT NO. 18

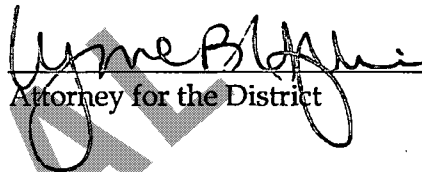
③ The Board of Directors of Harris County Improvement District No. 18 will hold a regular meeting on Wednesday, July 28, 2021, at 12:00 p.m., by teleconference\* at (877) 402-9753, Access Code: 7731329, to discuss and, if appropriate, act upon the following items:

1. Operations and service requirements relating to COVID-19 epidemic and ratification of any emergency actions, if necessary.
2. Security report.
3. Comments from the public.\*\*
4. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. approve minutes.
5. Items removed from consent agenda.
6. Tax assessment and collection matters, including:
  - a. delinquent tax collections, installment agreements, and payment of tax bills;
  - b. certified and pending property values;
  - c. sales and use, including telecommunications sales tax, hotel tax tracking and delinquency; and
  - d. consider request from Aimbridge Hospitality regarding delinquent hotel occupancy taxes, penalty and interest for CityPlace Marriott.
7. Financial and bookkeeping matters, including approve depository pledge agreement and transfer of district accounts, and authorize execution of banking documents.
8. Operations report, including:
  - a. repairs and maintenance; and
  - b. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.\*\*\*
9. Approval or termination of District-funded services agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved services agreements, including:
  - a. C. L. Davis Task Order No. 008-21-015; Platting Services for Springwoods Village Parkway Ramp;
  - b. C. L. Davis Task Order No. 008-21-016; Survey Services for HCD18 Right of Way and Master Utility Planning;
  - c. Berg Oliver Associates Task Order No. 004-21-005; Phase I Site Assessment for Springwoods Village Parkway Ramp;

- d. Halff Associates Task Order No. 064-21-016; Additional District Engineering Services for 2021;
  - e. Halff Associates Task Order No. 064-21-017; for General Landscaping Architecture Services;
  - f. Halff Associates Task Order No. 064-21-018; Master Drainage Report Amendment for Drainage Corridor 4;
  - g. Halff Associates Task Order No. 064-21-019; for HCD18 Right of Way and Master Utility Planning;
  - h. Halff Associates Task Order No. 064-21-020; Traffic Signal Design Services for East Mossy Oaks Drive and Spring Pine Forest Drive;
  - i. Halff Associates Task Order No. 064-21-021; Traffic Signal Design Services for Spring Stuebner Driveway;
  - j. Halff Associates Task Order No. 064-21-022; Design Services for Nature Preserve Access Improvements;
  - k. Halff Associates Task Order No. 064-21-023; Design Services for HCID18 Pedestrian trail crossing;
  - l. Halff Associates Task Order No. 064-21-024; Design Services for Wastewater Treatment Plant Access Road;
  - m. Clark Condon Associates Task Order No. 012-21-001; Design Services for Trail Improvements at Along East Mossy Oaks Road and Spring Grove Park;
  - n. Clark Condon Associates Task Order No. 012-21-002; Design Services for General Landscape Improvements; and
  - o. Clark Condon Associates Task Order No. 012-21-003; Design Services for Springwoods Village Sign Phase II.
10. Deeds and easements.
11. Engineering matters, including:
- a. approve plans and specifications and authorize advertisement for bids or solicitation of proposals, if any;
  - b. review bids/proposals, award contracts, and approve letter financing agreements, if any, including:
    - i. Total Site Inc. - Grading, Drainage and Site Improvements along Spring Struebner Trail;
  - c. approve pay estimates, change orders, quantity adjustments and final acceptance, and direct engineer to notify insurance company of acceptance, if any, including:
    - i. CityPlace Landscape Improvements Phase IV (Versa Infrastructure/Texas Wall & Landscaping), including:
      - aa. Pay Estimate No. 2;
    - ii. CityPlace Roadways Phase III (Halff & Associates/Texas Sterling), including:
      - aa. Pay Estimate No. 11; and
      - bb. Quantity Contract Adjustment No. 3 (Field Adjustments);

- d. storm water quality permits and other storm water issues, including renewal of permits, if any;
  - e. other engineering items/reports;
  - f. pending and active construction contracts; and
  - g. utility commitments.
12. Management and recreational facility report, including:
- a. general operations;
  - b. District parks;
  - c. tourism events, including hotel tax funded event management, associated budget management and post event reporting;
  - d. recommendations regarding solicitation, award and/or termination, if applicable, of ongoing maintenance, management and repair contracts; and
  - e. update regarding pending FEMA and NRCS reimbursements.
13. Reports from Directors and consultants.



  
Attorney for the District

\* As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at <https://www.districtdirectory.org/agendapackets/hcid18>.

\*\* An opportunity for the public to address the Board for items on or not on the agenda. All public must observe a three-minute time limit. There will be no deliberation from the Board on public comments.

\*\*\* An opportunity for the public to address the Board about an appeal from possible termination of water service. All public must observe a three-minute time limit.

  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

2021 JUL 23 AM 8:11

FILED