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01/23/2023 PERSONAL  
\$9.00 MPR - NOTICE RTG

## AGENDA

### TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors (the "Board") of Trail of the Lakes Municipal Utility District (the "District") will hold a regular meeting, open to the public, on **MONDAY, January 30, 2023, at 12:00 p.m.**, the offices of **Radcliffe Bobbitt Adams Polley PLLC** located at **2929 Allen Parkway, Suite 3450, Houston, Texas 77019, outside the boundaries of the District, and via videoconference\***, to consider and act upon the following matters:

1. Consideration of public comments (3 minute limit per person or 5 minute limit per subject, whichever is less);
2. Consideration of comments from the property owners association/homeowners association representative(s) (*3 minute limit per person or 5 minute limit per subject, whichever is less*);
3. Approve the December 19, 2022 regular meeting minutes;
4. Security Report;
5. Approve audit reports for the fiscal year ended September 30, 2022, and authorize filing of the same;
6. Authorize preparation and filing of continuing disclosure materials;
7. Review proposal for renewal of TXU retail electric provider contract and take any necessary actions on same;
8. Garbage and Recycling Report;
9. Tax Assessor/Collector's Report, including approve tax-related checks;
10. Delinquent Tax Attorney's Report, including status of collection of delinquent accounts and authorize termination of service to delinquent accounts, as necessary;
11. Bookkeeper's Reports, including:
  - a. review investments; and
  - b. approve payment of bills and issuance of checks;
12. Adopt Amended and Restated District Information Form;
13. Operations Report, including:
  - a. authorize termination of service to and/or write-off of delinquent accounts, including insufficient funds accounts;
  - b. status of repairs and maintenance of District facilities, including:
    - i. repair to return active sludge pump no. 3 at the Sewer Treatment Plant ("STP");
    - ii. repair of lift pump no. 3 and replacement of lift pump no. 4; and
    - iii. repair or replacement of blower motor;
  - c. status of miscellaneous operational and customer matters;
14. Review and amend District Rate Order to include Texas Public Utility Commission's extreme weather emergency requirements;
15. Engineer's Report, including:
  - a. review and approve pay estimates and change orders to construction contracts, as needed;
  - b. review new service requests/applications and take any necessary actions on same, including status of Atascocita Forest Community Association temporary buildings;
  - c. status of repair of Williams Gully channel P130-02-00 and take any necessary actions on same;
  - d. status of Harris County Municipal Utility District No. 290 repairs to Williams Gully side slopes near weir structures and cost-sharing for same;

- e. status of Water Plant ("WP") No. 2 degassifier connection to Ground Storage Tank No. 2 construction;
  - f. status of replacement of the STP programmable logic controller;
  - g. status of renewal of STP TPDES Permit;
  - h. review Capital Improvement Plan; and
  - i. update on procurement of STP street lights;
16. District Facilities Landscape Maintenance Report, including general maintenance of District parks and trails;
17. Update on development of recreational facilities, including:
- a. status of construction of the Dog Park, including discuss obtaining general liability and property insurance for the Dog Park;
  - b. review and approve construction pay estimates or change orders;
  - c. review design of proposed walking trails along Williams Gully; and
  - d. review capital park projects for potential park bond application;
18. District Communications Report, including:
- a. District website and communication services;
  - b. adopt Order Establishing District Electronic Device Policy; and
  - c. discuss quarterly newsletter;
19. Attorney's Report; and
20. Review consultants' contracts and take any necessary actions on same.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the OMA, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084, Texas Government Code, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

EXECUTED this 23<sup>rd</sup> day of January, 2023.

TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT

By: \_\_\_\_\_

*Regina D. Adams*  
Regina D. Adams  
Radcliffe Bobbitt Adams Polley PLLC  
Attorneys for the District

\*Pursuant to Section 551.127, Texas Government Code, a quorum of the Board will be physically present at 2929 Allen Parkway, Suite 3450, Houston, Texas 77019, which is open to the public.

Other members of the Board may participate fully by videoconference and will be counted as present for all purposes. Members of the public wishing to attend the meeting, but who are unable to attend in person, may participate via video or telephone conference using the information below. Videoconference: <https://meet.goto.com/157985997> Telephone Conference: tel:+14086503123, 157985997. The GoToMeeting app can be downloaded at: <https://global.gotomeeting.com/install>.

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*Yonahli Williams*  
COUNTY CLERK  
HARRIS COUNTY TEXAS

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