

NOTICE OF MEETING

2 HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 167

The Board of Directors of Harris County Municipal Utility District No. 167 will hold a regular meeting on **Wednesday, January 20, 2021, at 6:00 p.m., by teleconference\*** at (888) 808-6929, Access Code: 9901521, to discuss and, if appropriate, act upon the following items:

1. Operations and service requirements relating to COVID-19 epidemic and ratification of any emergency actions, if necessary.
2. Hear statements and receive questions from the public.
3. Security services matters, including report from Harris County Sheriff's Office and renewal of lease for office facility.
4. Security monitoring matters, including the following:
  - a. security cameras and proposals for same; and
  - b. lighting at District facility sites and proposals for same.
5. Garbage collection and recycling matters.
6. Report on graffiti removal, including proposals for additional work.
7. Financial and bookkeeping matters, including:
  - a. payment of the bills and review of investments; and
  - b. accept annual disclosure statements for Investment Officer and bookkeeper.
8. Tax assessment and collections matters, including delinquent tax collections report, installment agreements, and payment of tax bills and adopt Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value.
9. Report regarding development in the District, including approval of utility financing agreements, assignments of utility financing agreements, and consideration of requests for utility commitment letters and annexation.
10. Authorize assessment of penalties against builders for Rate Order violations.
11. Landscaping, park, and recreational facilities maintenance matters, including proposals for additional work.
12. Park and recreational facility matters and projects, including preparation and approval of plans and specifications, advertisement for and review of bids, award of contracts, pay estimates, change orders, and final acceptance, and direct landscape architect to notify insurance company of new facility, if appropriate, for the following:
  - a. water plant no. 1 driveway replacement and lift station no. 4 driveway renovations;
  - b. Bear Creek trail and sidewalk repair project;
  - c. installation of dedication plaques at District facility sites; and
  - d. review park plan and approve projects for funding with surplus park bond proceeds.
13. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made. Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.

- and change orders, acceptance of projects, and direct engineer to notify insurance company of new facility, as appropriate, for the following:
- a. water, sewer, and drainage facilities to serve Westfield Ranch, Section 5;
  - b. water, sewer, and drainage facilities to serve Westfield Ranch, Section 7;
  - c. replacement of generator at water well no. 2;
  - d. sanitary sewer rehabilitation project;
  - e. update on GIS system;
  - f. deeds, easements, encroachment agreements, and right of entry agreements;
  - g. inquiries or plans for new development; and
  - h. utility availability letters.
14. Maintenance and permitting of stormwater quality facilities, including approve Second Amendment to Contract for Maintenance Services and proposals for additional work.
  15. Operation of District facilities, billings, and repairs and maintenance, including the following:
    - a. amend Rate Order;
    - b. update on asset management plan;
    - c. adopt Resolution Approving Submittal of the Water Smart Application for Inclusion in the Association of Water Board Directors Water Smart Partners Program; and
    - d. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
  16. West Harris County Regional Water Authority matters.
  17. Annual cybersecurity training.
  18. Approve proposal for cybersecurity insurance policy.
  19. Annual Report regarding Post-Issuance Compliance Policy.
  20. Adopt Amended Order Establishing a Records Retention Program and Designating a Records Management Officer.
  21. Minutes of prior Board of Directors meetings, including approval of minutes of December 9 and December 16, 2020, and January 13, 2021 meetings.



David M. Oliver, Jr.  
Attorney for the District

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HARRIS COUNTY CLERK  
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\* As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at: <https://www.districtdirectory.org/agendapackets/hcmud167>.