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01/31/2023 PERSONAL
\$9.00 NPR - NOTICE MTG

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT
OF
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a regular meeting, open to the public, on MONDAY, 6 FEBRUARY 2023, at 6:30 p.m., at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, 15027 Alief-Clodine Road, Houston, Texas, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 3 and 5 January 2023;
3. Review of Audit Report for the District for the fiscal year ended 9/30/22, including:
 - (a) authorize filing of Audit Report with the Texas Commission on Environmental Quality and other agencies as required;
 - (b) annual review of Investment Policy and Investment Strategies of the District;
 - (c) adopt resolution evidencing review of Investment Policy and Investment Strategies and review of authorized brokers;
 - (d) discuss continuing disclosure requirements for the District (due 3/30/23);
4. Tax Assessor/Collector's Report, including:
 - (a) approve payments from the District's tax account;
 - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
 - (c) adopt Resolution Concerning Exemption of Residence Homesteads From Taxation;
 - (d) confirm agreement for services of delinquent tax attorney;
 - (e) approve assessment of a collection charge on all delinquent 2022 personal property taxes, penalties, and interest pursuant to Section 33.11 of the Tax Code, and on all delinquent 2022 taxes, penalties, and interest pursuant to Sections 33.07 and 33.08 of the Tax Code; execute Certificate of Board Action regarding same;
5. Bookkeeper's Report, including:
 - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
 - (b) review revisions to budget and bills for the Integrated Water System (including reserve funds);
 - (c) review investments of the District's funds;
 - (d) review status of deposits for special projects;
 - (e) review accounts receivable and true-up for same;
 - (f) review items requested to be researched from previous meeting(s);
 - (g) status of accounts receivable from IWS and RWTF participants;

6. Engineer's Report, including:
- (a) review of the District's Five-Year Plan;
 - (b) status of Geographical Information System;
 - (c) review of requests for service from the District;
 - (d) status of request for service to and annexation of 19-acre tract (NRP Group);
 - (e) review report on inspection of detention ponds in the District;
 - (f) status of the Integrated Water System;
 - (g) status of Water CAD Model for Integrated Water System;
 - (h) status of proposed Bellaire Boulevard Sidewalk Addition;
 - (i) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
 - (1) status of wireless connections for the clarifiers;
 - (2) status of waste activated sludge pump (Sustanite Support Services);
 - (3) status of rotary drum screen replacement (Gilleland Smith Construction, Inc.);
 - (4) status of Headworks "A" washer compactor replacement (Gilleland Smith Construction, Inc.);
 - (5) status of sludge horizontal screw conveyors (C3 Constructors LLC);
 - (6) status of digester blower No. 1 replacement (C3 Constructors LLC);
 - (7) status of pressure tank for NPW system (Sustanite Support Services);
 - (8) status of air conditioner upgrade in operator room (GH Mechanical & Services, LLC);
 - (9) review bids and award contract for replacement of thickener pump;
 - (10) discuss possible withdrawal from RWTF (City of Houston);
 - (11) 4160-Volt electrical conversion;
 - (12) review of completed projects and warranty expiration dates;
7. Old business, including:
- (a) consider amendments to District's Rate Order (security deposits and charges relating to delinquent accounts);
 - (b) status of the Phase II Small MS4 General Permit and Storm Water Management Program, including review annual report and utility bill insert;
 - (c) discuss items considered by the Mission Bend Greenbelt Association;
8. New business;
9. Operator's Report, including:
- (a) review of maintenance list for the District;
 - (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
 - (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
 - (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
 - (e) discuss proposed mass notification system;
 - (f) report on replacement of water meters;

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Janet M. Hester
COUNTY CLERK
HARRIS COUNTY TEXAS

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10. Attorney's Report, including:
 - (a) discussion regarding 5/6/23 Directors Election, including:
 - (1) adopt Order Calling Directors Election;
 - (2) authorize execution of agreements with Harris County and Fort Bend County (joint elections);
 - (b) status of annexation of 17.857-acre tract (Westpark Houston MF LP, formerly NRP Group, LLC);
 - (c) discuss request for Water Line and Meter Easement (West Harris County Regional Water Authority);
11. Action related to matters discussed during executive session; and
12. Schedule future meetings as required (next meeting date 6 March 2023);

W. Dickinson Yale, Jr.

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Chelford City Municipal Utility District
of Harris and Fort Bend Counties, Texas
Coats Rose, P.C.
9 Greenway Plaza, Suite 1000
Houston, Texas 77046

