

Mason Creek Utility District, Harris County, Texas
NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Board of Directors of Mason Creek Utility District (District) will hold a meeting, open to the public, February 1, 2023, beginning at 6:30 P.M. at 847 Dominion Drive, Katy, Texas 77450. The subjects of the meeting are as follows:

1. **Notices & Minutes.** Notice of this meeting (including report) and minutes of previous meetings.
2. **Hearings, Etc.** (a) Specially-noticed hearings and appeals regarding subjects on this agenda, e.g., bids, contracts, awards, revocations, etc. (b) Utility and tax accounts, connections and re-connections, billing, charges, inquiries, violations of regulations, collections, payout agreements, service terminations, including hearing(s) and litigation related to same. (c) Appeals, interpretations, variances and other administrative remedies allowed by Section 15 of the District's rate order.
3. **Bookkeeping, Etc.,** including: (i) reports, funds, bills, payments, investments, TexPool, arbitrage, etc.; (ii) depositories, agreements, collateral, etc.; (iii) audits and auditor engagement, (iv) budgets, amendments, etc.; (v) bookkeeping contract; and (vi) related matters.
4. **Bills, Etc.** Matters related to expenses, bills, invoices, checks, payments, payment options, contracts, etc.
5. **Engineering, Projects, Etc.,** including: (i) water line repairs (including Rustic Knolls/Prince Creek and Rennie/Wickham intersections), lift station conversions (Brondesbury and Rennie stations), recoatings, sanitary sewer repair/replacement/rehab (including Ellingham Drive project), electrical modifications, generators, pool decks, leaks, and other projects; (ii) reports, studies, designs, estimates, permits, approvals, bids, awards (and revocations), contracts, bonds, insurance, payments, change orders, claims, use of District property, etc. relating to the foregoing; and (iii) related matters.
6. **Recreational Facilities, Etc.** including Mason Creek Community Center (buildings, pools, tennis, swim team, etc.), parks, trails and sidewalks, and other facilities (inside or outside the District); also: (i) permits, memberships, contracts, property, neighbors/owners, operation, maintenance, promotion, inspection, repairs/replacements, improvements, supplies, equipment, insurance, open house, events, etc.; (ii) rates, rules, regulations, fees, users, events; (iii) Sweetwater Pool contract; and (v) related matters, including "Administrative & Policy Matters" listed below..
7. **Operations & System Matters, Development, Etc.,** including: (i) operator activities and projects; (ii) new or changed connections, applications for utility information or service, agreements, reimbursements; (iii) subdivision and other development matters (including restaurant remodeling project on IH 10 and 17-unit residential project on Shillington near Kingsland); (iv) system repairs and damage, replacements, rehabilitations, extensions, alterations and relocations; (v) procurement of goods and services; (vi) TCEQ and City regulations, drinking water quality and reports (CCR's), AWIA requirements, emergency operations, inspections, water conservation, drought contingency plan, etc.; (vii) mutual aid and critical facilities; (viii) vehicles and equipment; (ix) inflow, infiltration, connections, backflow, grease traps, sampling, plumbing and other regulations; (x) fees and charges (including increases) and regulations; (xi) related matters.
8. **Administrative & Policy Matters,** including: (a) office facilities; (b) repairs and improvements; (c) procurement of good and services, including contracts for human resources, landscaping, legal and other services; (d) supplies and equipment; (e) staffing, hiring, pay, benefits, etc.; (f) security and cybersecurity training, including costs and fees; (g) officers and employees, including duties, pay, benefits, holidays/vacations, etc.; (h) utility billing, etc.; (i) disposition of assets, claims (by District or to District), settlements, etc.; (j) District policies, including records management, conflicts, arbitrage, audits, etc.; (k) insurance, renewals, claims, etc.; (l) election matters; (m) communications, website, newsletters, alert system, etc.; and (n) and related matters; *also* rate order and District policies, including:
 - regulations for water, sewer, drainage, solid waste, recreational facilities and services (including Mason Creek Community Center), administrative facilities and services, etc.;
 - rates, fees, charges (including deposits) for water, sewer, use of Mason Creek Community Center, pools, tennis courts, and other facilities;
 - Board meetings, including time and place;
 - personnel policies, including holidays, use of HR firm (and contract renewal for same), and other policies);
 - related matters.
9. **Inquiries; Next Meeting.** Inquiries and matters relating to the next meeting or items to be placed on the agenda.

IMPORTANT: (1) Each subject listed above includes discussion, consideration, action, etc. (2) Subjects may be taken up in the order listed or in another order and may be taken up more than once during the meeting. (3) If a quorum is not present, those present may form an ad hoc committee to discuss, consider and act upon the subjects listed above. (4) Each subject listed above includes an executive or closed session to the extent allowed by: (i) Section 551.071, Texas Government Code for attorney consultations to seek advice about pending or contemplated litigation or a settlement offer, or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code; or (ii) Section 551.072, Texas Government Code for deliberating purchase, exchange, lease, or value of real property; or (iii) Section 551.074, Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against such officer or employee. (5) IF YOU HAVE A DISABILITY REQUIRING SPECIAL ARRANGEMENTS AT THE MEETING, PLEASE CONTACT THE DISTRICT'S OFFICE AT 281-578-7272 BEFORE THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR PARTICIPATION IN THE MEETING. THE MEETING PLACE MENTIONED ABOVE IS ACCESSIBLE BY WHEELCHAIRS.

Date issued:

1/25/2023

Signed:

[Signature]

Susan Saccoman, MCUD Office Mgr.

FILED
COUNTY CLERK
HARRIS COUNTY TEXAS

FILED
JAN 25 2023
PM 2:40