



OFFICE OF TENESHIA HUDSPETH

COUNTY CLERK, HARRIS COUNTY, TEXAS

ASSUMED NAME RECORDS CERTIFICATE OF OWNERSHIP FOR UNINCORPORATED BUSINESS OR PROFESSION

(1)NAME OF BUSINESS: _____

(Please type or print clearly)

(2)ADDRESS OF BUSINESS: _____

(3)CITY: _____ (4) STATE: _____ (5) ZIP CODE: _____

(6)Number of years business will be active, not to exceed 10 years: _____

(7) Please select your type of Business:

_____Sole Proprietorship _____General Partnership _____Joint Venture
_____Sole Practitioner _____Real Estate Investment Trust _____Joint Stock Company _____Other

(8)NAME OF OWNER (1): _____
(first) (middle) (last)

(9)ADDRESS OF RESIDENCE: _____

(10)CITY: _____ (11)STATE: _____ (12)ZIP CODE: _____

(13)SIGNATURE OF OWNER _____ (14)Veteran Status _____

(15)NAME OF OWNER (2): _____
(first) (middle) (last)

(16)ADDRESS OF RESIDENCE: _____

(17)CITY: _____ (18)STATE: _____ (19)ZIP CODE: _____

(20)SIGNATURE OF OWNER _____

STATE OF TEXAS }
COUNTY OF HARRIS }

(21)BEFORE ME, THE UNDERSIGNED AUTHORITY, on this day personally appeared _____

known (or proven) to me to be the person whose name is subscribed in the above statement and acknowledged to me that they executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, _____.

Notary Seal

Signature of Notary or Deputy County Clerk

GUIDE FOR COMPLETING THE ASSUMED NAME (D/B/A/) APPLICATION

Type or print all entries on your application clearly

- (1) The name of your business
- (2) Street number and street name of your business location
- (3) City where business is located
- (4) State where your business is located
- (5) 5-digit address mailing code of your business
- (6) How many years will your business name stay active, cannot exceed 10 years
- (7) Select your type of business/service
- (8) Name of the business owner
- (9) Street number and name of your residence location, no P.O. Box
- (10) City where your residence is located
- (11) State where your residence is located
- (12) 5-digit address mailing code of your residence
- (13) Business owner signs his/her name
- (14) Provide proof of Veteran status (copy of ID or VA card)
- (15) - (51) If there are additional owners to be listed, enter their information
- (21) If you are getting your application notarized, the Notary will sign here or
If your application will not be notarized, then leave blank

ALL MAILED IN APPLICATIONS MUST BE NOTARIZED.

FEE OPTIONS

A notarized D/B/A application is \$24.00 dollars; add \$0.50 cent for each additional business owner.
or

If you are a Veteran with a notarized application your fee is \$22.00 dollars.
There isn't a charge for additional business owners.

MAILING ADDRESS

Harris County Clerk's Office
P.O. Box 1525
Houston, TX 77251

PRIORITY MAIL ADDRESS

Harris County Clerk's Office
201 Caroline St., Ste. 330
Houston, TX 77002