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02/10/2025 PERSONAL
\$9.00 MPR - NOTICE MTG

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, said address being a meeting place of the District.

The meeting will be held on Monday, February 17, 2025, at 12:00 Noon.

The Board shall consider and/or act on following matters:

1. Public comments;
2. Review and approve minutes of the January 20, 2025, Board of Directors meeting;
3. Bookkeeper's Report, including;
 - (a) Financial and investment reports and authorizing the payment of invoices presented;
4. Tax Assessor-Collector's Report, including authorizing the payment of invoices presented and approve moving of accounts to uncollectible roll;
5. Status of Business List Update relative to the District's Strategic Partnership Agreement with the City of Houston;
6. Delinquent tax collections attorney report, and take any action in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
7. Adoption of Resolution Concerning Developed District Status for 2025 Tax Year;
8. Engineer's Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District and acceptance of Texas Ethics Commission ("TEC") Form 1295;
 - i. Second Water Well;
 - ii. Wastewater Treatment Plant Improvements Project, Phase 1; and
 - iii. Emergency Interconnect between the District and Mason Creek Utility District and Harris County Municipal Utility District No. 346; authorize any action necessary in connection therewith, including approval of Emergency Water Supply Contract;
 - (b) Status of construction contracts, including the approval/and or concurrence of any pay estimates and change orders and/or acceptance of facilities for operation and maintenance purposes, authorization to accept of TEC Form

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- 1295, approval of any related storm water permits and approving of related storm water plans, including:
- i. Water Plant Improvements Project, Phase 1 (CFG Industries, LLC);
- (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Approval of any consents to encroachment relative to District facilities;
 - (e) Discussion regarding the status of repairs to sidewalks and trails located within the District by Harris County Precinct 4 and Harris County Municipal Utility District No. 346; and
 - (f) Status of communication with Harris County regarding repairs of sidewalk ramp at Crescent Green Drive and Crescent Parkway Court;
9. Operator's Report, including:
- (a) Monthly Report, including customer service metrics report;
 - (b) Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
 - (c) Appeals of District charges;
 - (d) Refer accounts for collection;
 - (e) Write-off of uncollectible accounts;
 - (f) Status of water meter replacement program;
 - (g) Repair and maintenance of District facilities;
 - (h) Status of testing District's water supply for arsenic levels; and
 - (i) Discussion regarding bifurcation of District's waterline system after West Park Municipal Utility District has converted to chloramine disinfectant;
10. Authorize operator to provide required information in connection with the annual Consumer Confidence Report to districts that received water from the District during the previous calendar year and prepare a draft Consumer Confidence Report for review by Board of Directors;
11. Discussion regarding Operations Advisory Committee relative to joint wastewater treatment plant;
12. Green Trails Monthly Report regarding supplemental law enforcement services;
13. Review of annual survey of wage rate scales and consider adoption of Resolution Adopting Prevailing Wage Rate Scale for Construction Projects;
14. Review and approval of proposals relative to renewal of the District's general liability, umbrella liability, property, boiler and machinery, director and officer liability, and pollution liability insurance coverage for policies expiring March 31, 2025;
15. District website and mass communication messaging matters;

16. Status of installation of a hike and bike underpass on Fry Road by Willow Fork Drainage District;
17. Attorney's Report, including PFAS-related class action litigation and settlements;
18. Convene Closed Session for consultation with attorney regarding pending or threatened litigation or matters protected by attorney-client privilege pursuant to Section 551.071, Texas Government Code, as amended;
19. Reconvene in Open Session and authorize any actions related to matters discussed in Closed Session; and
20. Matters for possible placement on future agendas.

(SEAL)



SCHWARTZ, PAGE & HARDING, L.L.P.

By: 
Katherine Henderson
Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.


COUNTY CLERK
HARRIS COUNTY TEXAS

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