

402  
3/18/25

1579408  
02/07/2025 PERSONAL  
\$9.00 NPR - NOTICE MTG

## NOTICE OF MEETING

### WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District hold a regular meeting on **Thursday, February 13, 2025, at 11:30 a.m.**, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Financial and bookkeeping matters, including:
  - a. payment of the bills and review of investments;
  - b. resolution(s) expressing intent to reimburse;
  - c. amend annual budgets, if necessary; and
  - d. discuss Association of Water Board Directors winter conference, approve reimbursement of eligible expenses, and authorize attendance at summer conference.
4. Champions report on operation of District facilities, repairs, and maintenance, including:
  - a. ditch maintenance and desilting projects, including update on priority list for additional repairs; and
  - b. discussion of maintenance budgets and, if applicable, approval of any necessary proposals and/or budgets for regular, additional or revised maintenance schedules.
5. Lake management and maintenance matters, including review proposals and authorize appropriate action.
6. Report from Inframark, LLC, including:
  - a. update on status of FEMA claim; and
  - b. maintenance of storm sewer lines, including approval of any necessary maintenance and repair proposals.
7. Engineering matters, including:
  - a. new drainage model and transfer of floodplain administrator duties, including related Interlocal Agreements with Harris County and Fort Bend County;
  - b. report on outfall inspections and rehabilitation plan and review maintenance chart and authorize appropriate action;
  - c. update on USACE Interim Study and authorize necessary action;

- d. discuss financing of all desilting, repairs, and rehabilitation work due to Hurricane Harvey and authorize appropriate action, deeds, easements, offsite drainage agreements, consents, including requests to transfer drainage capacity and requests to reserve drainage capacity;
  - e. design of District facilities, including Va12 rehabilitation;
  - f. review bids and award contracts for construction projects;
  - g. status of ongoing improvements and repairs to District facilities, including approve pay estimate, change orders, substantial completion, and final acceptance and direct engineer to notify insurance company of new facility for the following:
    - i. Va3b silt removal and channel repair; and
    - ii. Va14-20 storm water outfall repairs Va14-21W interceptor pipe replacement, and WFD-40 outfall replacement.
8. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, public comment, and receive and approve Stormwater Management Program and authorize submittal of Notice of Intent to Texas Commission on Environmental Quality.
9. Park matters related to drainage improvement projects, and/or maintenance of drainage facilities used for recreational purposes and Park Manager/Park Committee matters, including:
  - a. approve contracts for events, as appropriate; and
  - b. discuss park operations, park assistant matters, including amendment to employment agreement, and authorize appropriate action.
10. Reports from Directors and Committees, regarding correspondence and/or reports received during the month and events and activities attended during the month, including:
  - a. discuss flood insurance postcards and, if appropriate, authorize preparation of same;
  - b. Houston Stronger report, including discuss Houston Stronger membership and authorize appropriate action; and
  - c. report on current events.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

11. Meeting matters, including special meetings, agenda items, and scheduling.



*Katharine Nare*  
Attorney for the District

*Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).*

FILED

2025 FEB -7 AM 11:30

*Jennifer H. Hester*  
COUNTY CLERK  
HARRIS COUNTY TEXAS

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

COPY  
UNOFFICIAL